

## Foreign National Student's Award Checklist

In order to process payment for all nonimmigrant (foreign national) students, all of the following forms must be completed in full:

1. *Foreign National Information Form* — UHF-F008 (Revised yearly)
2. *Certificate of Foreign Status of Beneficial Owner for United States Tax Withholding* —Form W-8BEN\* (**white**). Use the “Revised as of October 2021” version  
***Incomplete forms will be returned.***
3. *If Student does not have SSN, we will need the P-1 Form*

In addition, please provide clear photocopies of the following documents:

1. I.D. page(s) of passport;
2. Current U.S. visa;
3. All previous U.S. visas (if applicable);
4. Form I-94 Arrival/Departure Record (**front and back**); as of April 2013, it is retrievable online at [www.cbp.gov/I94](http://www.cbp.gov/I94)
5. Form I-20 for **F-1** and **M-1** status holders (**front and back**)
6. Form IAP-66 (DS-2019) for **J-1** status holders; and
7. Form I-797 Notice of Approval for **Q** status holders, and those students having changed their nonimmigrant status to one permitting study (if applicable).