



Foreign National Information Form

This Form must be completed before you can receive any form of payment from the University of Hawaii Foundation

Section A. PERSONAL INFORMATION

1. General Information			
Last Name	First	Middle	US Social Security Number or ITIN Number
Country of Citizenship	Country of Residence for Tax Purpose		E-Mail Address
[FOR NON-UH PERSONNEL]			
Are you a PostDoc ? <input type="checkbox"/> YES <input type="checkbox"/> NO			
Are you employed anywhere? <input type="checkbox"/> YES <input type="checkbox"/> NO If you answered "YES", please provide your employer's information:			
Employer's Name	Number & Street	City / Province	State Postal Code
2. US Mailing Address			
Number and Street	City		State Zip Code
3. Foreign Mailing Address			
Number and Street	City/Province		Country Postal Code

Section B. US IMMIGRATION ACTIVITY

1. Current Visa Status					
Date of US Entry	Expiration Date of Current Visa	Intended Length of Stay (Days)	Anticipated Departure Date		
Current Visa Type (check appropriate box):			What is the primary purpose of the visit? (check appropriate box)		
<input type="checkbox"/> F-1 Student <input type="checkbox"/> J-1 Student <input type="checkbox"/> J-1 Visitor (Non-Student) <input type="checkbox"/> B-1/WB Visitor for Business <input type="checkbox"/> B-2/WT Visitor for Pleasure (Tourist) <input type="checkbox"/> Other INS Classification (list status):			<input type="checkbox"/> Studying/Training/Research in a Degree Program <input type="checkbox"/> Studying/Training/Research in a Non-Degree Program <input type="checkbox"/> Training/Research as a Post-Doctoral Fellow <input type="checkbox"/> Providing Service as an Independent Contractor (e.g., consulting, conducting a workshop, etc.) <input type="checkbox"/> Other:		
2. Is this the first time you have entered the United States? <input type="checkbox"/> YES <input type="checkbox"/> NO					
3. Past Visa History					
Provide the number of days you were or will be physically present in the United States. Note: Calendar year refers to the period January 1 - December 31.					
Calendar Year	Enter Visa Type/INS classification held while present in the US during the listed calendar year	Enter period(s) when you were or will be physically present in the US during the listed calendar year. (list dates as mm/dd/yy, e.g., 01/01/12 – 12/31/12)	Number of days present in the United States?	Are you leaving the US this year?	Have you taken any treaty benefits during the listed year?
2023				<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
2022					<input type="checkbox"/> YES <input type="checkbox"/> NO
2021					<input type="checkbox"/> YES <input type="checkbox"/> NO
2020					<input type="checkbox"/> YES <input type="checkbox"/> NO
2019					<input type="checkbox"/> YES <input type="checkbox"/> NO
2018					<input type="checkbox"/> YES <input type="checkbox"/> NO
2017					<input type="checkbox"/> YES <input type="checkbox"/> NO
2016					<input type="checkbox"/> YES <input type="checkbox"/> NO

4. Please list all F, J, M or Q Visas since January 1, 1985 not listed in Section B, 3.

Calendar Year	Enter Visa Type/INS classification held while present in the US during the listed calendar year	Enter period(s) when you were physically present in the US during the listed calendar year. (list dates as mm/dd/yy, e.g., 01/01/12 – 12/31/12)	Number of days present in the United States?	Are you leaving the US this year?	Have you taken any treaty benefits during the listed year? [] YES [] NO
					[] YES [] NO
					[] YES [] NO
					[] YES [] NO
					[] YES [] NO
					[] YES [] NO

Section C. Tax Status Determination

STEP 1: Complete the Substantial Presence Test (SPT) by completing the table below.

For F, J, M or Q Visa holders, please note the following:

- For F, J, or M Student Visa holders: Do NOT count any days during your first 5 years in the United States in which you held an F, J, or M student visa.
- For J or Q Non-Student Visa holders: Do NOT count any days during your first 2 years in the previous 6 years in the United States in which you held a J or Q Non-Student visa.

CALENDAR YEAR	ENTER TOTAL NUMBER OF DAYS YOU WERE OR ARE PRESENT IN THE UNITED STATES FOR EACH YEAR (A)	RATIO (B)	CALCULATE TOTAL NUMBER OF DAYS TO COUNT FOR EACH YEAR (A X B)
2023		1	
2022		1/3	
2021		1/6	
		TOTAL # OF DAYS	

STEP 2: Please answer the following questions:

- A.** Does the TOTAL NUMBER OF DAYS TO COUNT for the current calendar year equal to 31 days or more? [] YES [] NO
- B.** Does the TOTAL # OF DAYS for all three years equal to 183 days or more? [] YES [] NO

STEP 3: Determine your tax status:

- If you marked "YES" to both questions A and B, then you passed the Substantial Presence Test and will be treated as a **RESIDENT ALIEN (RA) FOR TAX PURPOSES** for this calendar year.
- If you marked "No" to one or both questions, then you did not pass the Substantial Presence Test and will be treated as a **NONRESIDENT ALIEN FOR TAX PURPOSES** for this calendar year. All Payments made to Nonresident Aliens are subject to US federal tax withholding at a statutory rate of 30%.

Section D. CERTIFICATION OF INFORMATION PROVIDED ON THIS FORM

Under penalties of perjury, I certify the information entered above is correct; and if a reduced rate of exemption from tax applies, I further certify that I have complied with all tax treaty requirements to qualify for the reduced rate. (For Resident Aliens, IRS has not notified me of backup withholding.)

Signature:

Date: