Foreign National Student’s Award Checklist

In order to process payment for all *nonimmigrant (foreign national)* students, all of the following forms must be completed in full:

1. *Foreign National Information Form* — UHF-F008 (Revised yearly)
2. *Certificate of Foreign Status of Beneficial Owner for United States Tax Withholding* — Form W-8BEN* (white). *Use the “Revised as of October 2021” version*  
   *Incomplete forms will be returned.*
3. *If Student does not have SSN, we will need the P-1 Form*

In addition, please provide *clear* photocopies of the following documents:

1. I.D. page(s) of passport;
2. Current U.S. visa with stamps;
3. All previous U.S. visas with stamps (if applicable);
4. Form I-94 Arrival/Departure Record (*front and back*); as of April 2013, it is retrievable online at www.cbp.gov/I94
5. Form I-20 for F-1 and M-1 status holders (*front and back*)
6. Form IAP-66 (DS-2019) for J-1 status holders; and
7. Form I-797 Notice of Approval for Q status holders, and those students having changed their nonimmigrant status to one permitting study (if applicable).